

Referral Update Form



Coordinator: Christopher J. Jenkins, Ph.D.
cjenkins@sd61.bc.ca

1031 Lucas Avenue
Victoria, BC V8X 5L2
Tel 250-595-2088
Fax 250-592-5976
www.inclusionoutreach.ca

1. STUDENT INFORMATION

Surname, First Names:	Birthdate:
Gender Identity:	PEN#:
Diagnosis:	Ministry Funding Category:

2. SCHOOL INFORMATION

Case Manager:	Email:
School:	Address:
Telephone:	Grade:
Principal – Name and Email:	School District:
Teacher – Name and Email:	Educational Assistant – Name and Email:
Principal Signature:	District Partner – Name and Email:
District Administrator Signature:	District Partner Signature:

Please note: Cost for release time for team meetings for teacher(s), educational assistant(s) and district support staff is to be covered by the student's district

3. PARENT/GUARDIAN CONSENT TO STUDENT WEBSITES

Student websites are developed in collaboration with Open School BC (OSBC), Services and Technology Division, BC Ministry of Education. Each of our student-specific, password protected websites is essentially a course about that student and information is stored on secure Canadian servers located at the Ministry. OSBC has undergone a Privacy Impact Assessment (PIA) to ensure it conforms to the Freedom of Information and Protection of Privacy Act of BC. Further information about Inclusion Outreach can be found on their website at www.inclusionoutreach.ca

In accordance with the *Freedom of Information and Protection of Privacy Act*, Inclusion Outreach and the school district are seeking your consent to collect, use and disclose photographs, videos and images, including student publications and/or artwork and/or names of students, for education-related purposes, and to exchange information with necessary contacts regarding your child.

Examples of personal information that may be collected include:

- Personal information such as name, birthdate and school name.
- Information regarding the student's educational program.
- Photos and videos of the student.
- The student's medical information.

If you have any questions about this consent or about the collection of student personal information, you may contact the School Principal, the Inclusion Outreach Program Coordinator.

Parent/Guardian Name:	Email:
Address:	Telephone:
MCFD Social Worker: <i>(if applicable)</i>	Email:

Please complete A OR B (but not both A and B);

Upon acceptance into the Inclusion Outreach Program and while my child is enrolled in the above-noted school;

- A. _____ I GIVE MY CONSENT** for Inclusion Outreach, the school or school district to utilize a personal student website to collect, use, and share my child's personal information for purposes consistent with the above. This consent may be withdrawn at any time in writing.
- B. _____ I DO NOT CONSENT** for Inclusion Outreach, the school or school district to utilize a personal student website to collect, use, and share my child's personal information for purposes consistent with the above.

Parent Signature

Date

**For parents who have court orders describing their parental rights, this form should be signed by a parent who has the right to exercise the student's privacy protection rights.*

4. DISTRICT SUPPORT SERVICES

Occupational Therapist	Phone	Email
Physiotherapist	Phone	Email
Speech Language Pathologist	Phone	Email
Teacher of the Deaf and Hard of Hearing	Phone	Email
Teacher of the Visually Impaired	Phone	Email
Other	Phone	Email